

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in Stanningley Rugby League Club, Coal Hill Drive, Leeds, LS13 1PA on  
Tuesday, 13th September, 2011 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
D Atkinson	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Roland Cross	- Bramley and Stanningley Community Forum
Stephen McBarron	- Bramley & Stanningley Community Forum

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**Agenda compiled by:  
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**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 22ND JUNE 2011</b></p> <p>To confirm as a correct record the minutes of the meeting held on 22<sup>nd</sup> June 2011.</p>	1 - 8

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8			<p><b>AREA CHAIRS' FORUM MINUTES</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) formally notifying Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.</p>	9 - 16
9			<p><b>MINUTES - COMMUNITY FORUM MEETINGS</b></p> <p>To receive for information purposes the minutes of the following Community Forum meetings:</p> <p>Bramley and Stanningley Community Forum Meeting – 29<sup>th</sup> July 2011  Armley Community Forum Meeting – 19<sup>th</sup> July 2011</p>	17 - 22
10			<p><b>MINUTES - ALMO INNER WEST AREA PANEL</b></p> <p>To receive for information purposes the minutes of the ALMO Inner West Area Panel meeting held on the 13<sup>th</sup> June 2011.</p>	23 - 28
11	Armley; Bramley and Stanningley;		<p><b>WELLBEING FUND BUDGET REPORT</b></p> <p>To consider the report of the Deputy Chief Executive providing information on the Area Committee Wellbeing funding that has been allocated in the Inner West area, whilst also detailing the small grant applications received since the last Area Committee meeting.</p> <p><b>(Executive Function)</b></p>	29 - 34

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12	Armley; Bramley and Stanningley;		<p><b>THE MAJOR BENEFITS AND ADDED VALUE OF CAPITAL WELLBEING FUNDING IN WEST NORTH WEST LEEDS</b></p> <p>To consider the report of the West North West Area Leader providing details in respect of the added value of Wellbeing funding for capital projects. The report also describes how the capital Wellbeing budget in the West North West has been spent, for what purpose and the benefits gained from its expenditure</p> <p><b>(Executive Function)</b></p>	35 - 50
13	Armley; Bramley and Stanningley;		<p><b>AREA UPDATE REPORT</b></p> <p>To consider the report of the Deputy Chief Executive informing Members of the progress made against the Area Management Team's work programme and locality priorities.</p> <p><b>(Executive Function)</b></p>	51 - 60
14	All Wards;		<p><b>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods present to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality Team will be steered over for the remainder of the 2011/ 12 municipal year.</p> <p><b>(Executive Function)</b></p> <p><i>(Please note that several appendices referred to in the SLA document, due to their size, have been supplied to the Councillors and the co-optees of the Committee in CD format. Further copies can be requested from the report author)</i></p>	61 - 96

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15	Armley; Bramley and Stanningley;		<p><b>COMMUNITY SAFETY</b></p> <p>To consider the report of the North West Divisional Community Safety Partnership providing an opportunity for West Yorkshire Police and Community Safety to inform the Committee on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in West Leeds.</p> <p><b>(Council Function)</b></p>	97 - 102
16	Armley; Bramley and Stanningley;		<p><b>SOLAR PHOTOVOLTAIC PANEL SCHEME</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods presenting details of the solar photovoltaic (PV) panel initiative.</p> <p><b>(Council Function)</b></p>	103 - 110
17	Armley; Bramley and Stanningley;		<p><b>HOUSES IN MULTIPLE OCCUPATION - PLANNING WORKSHOPS</b></p> <p>To consider the report of the Director of City Development informing of three planning workshops to be held in relation to the production of a new supplementary planning document (SPD) which addresses the growth and management of houses in multiple occupation (HMO) concentrations.</p> <p><b>(Council Function)</b></p>	111 - 116
18	Bramley and Stanningley;		<p><b>CONSULTATION ON EXPANSION OF PRIMARY SCHOOL PROVISION FOR SEPTEMBER 2013</b></p> <p>To consider the report of the Director of Children's Services intending to ensure that Members are fully briefed on the proposals being brought forward in response to rising demand for reception places city wide and are able to comment upon them.</p> <p><b>(Council Function)</b></p>	117 - 120

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19			<p><b>DATE, TIME AND VENUE OF NEXT MEETING</b></p> <p>Wednesday, 19<sup>th</sup> October 2011 at 5.00 p.m. (Venue to be confirmed)</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>Stanningley Rugby League Club, Coal Huil Drive, Leeds, LS13 1PA.</p>	